

**Brinnon Parks & Recreation District**  
**PO Box 643 Brinnon, WA. 98320**  
**Phone: 360-796-7002 [www.brinnonparksandrec.org](http://www.brinnonparksandrec.org)**

---

April 11, 2018

6:30pm

**Regular Meeting Minutes**

Brinnon Community Center, 306144 Highway 101 Brinnon, WA

- I. Call to Order at 6:32pm
- II. Roll Call – Commissioners Graham, Schindler, Baisch and Coleman  
Alicia Simmons and Beverly Clark
- III. Approval of Agenda
  - a. Motion that the Commission approve the agenda as presented or modified. The motion was made by Baisch seconded by Coleman  
  
Ayes: 4            Nays: 0            Absent: 0            Recuse: 0
- IV. Approval of Minutes
  - a. Motion that the Commission approve the minutes as presented or modified for March 14, 2018 The motion was made by Baisch seconded by Coleman  
  
Ayes: 4            Nays: 0            Absent: 0            Recuse: 0
  - b. Motion that the Commission approve the minutes as presented or modified for March 28, 2018 The motion was made by Baisch seconded by Coleman  
  
Ayes: 4            Nays: 0            Absent: 0            Recuse: 0
- V. Public Comment - NONE
- VI. Consent Agenda
  - a. Treasury Report - Commissioner Schindler – No changes with bank balance of \$70.53. Annual Report has been sent and approved  
  
Motion that the Commission approve the minutes as presented or modified for March 28, 2018 The motion was made by Baisch seconded by Coleman  
  
Ayes: 4            Nays: 0            Absent: 0            Recuse: 0
  - b. Committee Report - None
- VII. Unfinished Business
  - a. Motion: That the Commission approve, modify or table the 1, 3 and 5 year goals (Attachment A).  
  
The motion was made by Schindler seconded by Coleman to approve the Brinnon Parks & Recreation District 1, 3 and 5 Year Goals with one change: move **Be advocates for community needs** to 1 year goal

Ayes: 4          Nays: 0          Absent: 0          Recuse: 0

- b. Motion: That the Commission approve the revised Bylaws (Attachment B). The motion was made by Schindler seconded by Coleman to approve Bylaws with one change to Article I, Item 4 as:

The purpose of the District is to provide ~~in~~ an inclusive, accessible and safe environment to fulfill the social, recreational and community needs by engaging and strengthening the community through partnerships ~~and creating economic opportunities~~ while ~~respecting and~~ retaining the rural atmosphere and protecting the natural environment.

Ayes: 4          Nays: 0          Absent: 0          Recuse: 0

- c. UPDATE at next work session: That the Commission discuss establishing a volunteer program and post information

### VIII. New Business

- a. Motion: That the Commission accept a donation of \$340.36 from Steve and Belinda Graham for the purchase district domain name (brinnonparksandrec.org) and email addresses for board members for five years from Godaddy.com The motion was made by Coleman seconded by Baisch to approve.

Ayes: 3          Nays: 0          Absent: 0          Recuse: 1

- b. Motion: That the Commission discuss modification to the Operating Procedures and Mission Statement. The motion was made by Coleman seconded by Baisch to move to next meeting.

Ayes: 4          Nays: 0          Absent: 0          Recuse: 0

- c. Motion: That the Commission approve or table participating in the Cove RV Swap Meet on June 2<sup>nd</sup>, accept the donation from the Cove RV Park for the space at no charge, and sending a letter of thanks. The motion was made by Schindler seconded by Coleman to approve participating.

Ayes: 4          Nays: 0          Absent: 0          Recuse: 0

- d. Motion: That the Commission approve or table fundraiser to sell shrimp at Quilcene Fair. The motion was made to move forward to sell shrimp at the Brinnon MDW festivities and to request a loan from ETA to purchase shrimp, repayment of purchase, splitting the net profit at 50/50 by Coleman seconded by Baisch.

Ayes: 4          Nays: 0          Absent: 0          Recuse: 0

- e. Motion: That the Commission approve or table exploring hosting two concerts (July/August) and authorize Commissions applying for LTAC funds and other grants. The motion was made to move forward with providing a plan at the April 25<sup>th</sup> meeting for music events was made by Baisch seconded by Coleman.

- f. Ayes: 4          Nays: 0          Absent: 0          Recuse: 0

- g. Motion: That the Commission consider a Wine and Arts Fundraiser and approve or table Commission Graham moving forward with the fundraiser. The motion

was made by Coleman seconded by Baisch to approve Commissioner Graham moving forward with fundraiser and applying for grant.

Ayes: 4          Nays: 0          Absent: 0          Recuse: 0

- IX. Public Comments – (Limit 3 minutes)
  - a. What projects are we doing for the younger community
    - i. School activity night – open gym night
    - ii. PHM swim activity
  - b. Thank you from both Beverly and Alicia on the Park's progress
- X. Comments from the Commissions/Items for next Agenda
  - a. Posting gifting on our website/facebook pages
- XI. Adjournment at 8:06pm
- XII. Next meeting: Work Session April 25, 2018 6:30pm