

**Brinnon Parks & Recreation District**  
**PO Box 643 Brinnon, WA. 98320**  
**Phone: 360-796-7002 [www.brinnonparksandrec.org](http://www.brinnonparksandrec.org)**

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August 15, 2018

6:30pm

**Regular Meeting Minutes**

Brinnon Community Center, 306144 Highway 101 Brinnon, WA

- I. Call to Order 6:30pm
- II. Roll Call – Graham, Baisch, Schindler, Coleman
- III. Approval of Agenda
  - a. Motion that the Commission approve the agenda as presented or modified.
    - i. Commission Coleman made the motion to change the agenda as needed when Christina Maloney comes in so we can discuss Kayak Brinnon Agreement so that she can leave after. Seconded by Baisch.

Ayes: 4      Nays: 0      Absent: 0      Recuse: 0

- IV. Approval of Minutes
  - a. Motion that the Commission approve the minutes as presented or modified for
    - i. June 13, 2018
    - ii. June 20, 2018
    - iii. July 11, 2018

The motion was made by Baisch seconded by Coleman

Ayes: 4      Nays: 0      Absent: 0      Recuse: 0

- V. Public Comment      (Limit 3 minutes)
  - a. Request from resident to look at maintenance of Point Whitney Boat Ramp
    - i. Letter from Ken Brockway: to see what we can do to assist with the state what can be done to bring back and maintain
    - ii. Commissioner Graham will follow up with state contact to see what we could be assisting with

The motion to add to the next agenda to discuss was made by Baisch seconded by Coleman

Ayes: 4      Nays: 0      Absent: 0      Recuse: 0

- VI. Consent Agenda
  - a. Treasurer Report - Commissioner Schindler
    - i. Balance \$6,094.19
    - ii. Voucher's signed

- iii. Bud wanted to verify that the Walmart donation of \$500 to be expensed against the \$700 lifeguard
- iv. Commissioner Graham is requesting pictures of Swim Days to send out thank you cards
- v. Budget 2019 must be completed to be submitted by November 30, 2018

b. Committee Report – None

The motion was made by Baisch seconded by Coleman

Ayes: 4      Nays: 0      Absent: 0      Recuse: 0

VII. Unfinished Business

a. Consideration of Kayak Brinnon Agreement

- i. September 1 – October 31<sup>st</sup> for a max of \$1,000 plus sales tax
  - 1. 1<sup>st</sup> date will be September 16<sup>th</sup> at 11am
- ii. Up to 20 persons (including children under 12 and their family member)
  - 1. Originally proposed providing up to 15-20 children, but recently identified that children under 12 need to be accompanied by family member)
- iii. Each participant will be charged \$5.00 to cover the sales tax
- iv. Location will focus on Wawa Point, children are not strong enough to go as far as the lower Dosewallips River.
- v. Christina Maloney will revise Attachment A to cover the changes
- vi. Change the flyer to more of an introduction to kayaking
- vii. The grant we are applying for 2019 is for 2<sup>nd</sup> phase of ecological youth kayak tours
- viii. The children from this class to promote to the 2019 program
- ix. This program is for Brinnon / South County resident youth
  - x. 80% of Kayak Brinnon customers are coming from King County
  - xi. This will be promoted locally with Brinnon School, PTO and post office

Motion was made to approve the terms of agreement and adjustments to Attachment A for children's ages by Baisch and seconded by Schindler

Ayes: 4      Nays: 0      Absent: 0      Recuse: 0

b. Revised draft of Operating Procedures and Mission Statement

c. Discuss Give Jefferson and our participation to ensure a successful fundraising event.

- i. Commissioner Graham attended their Wine, Cheese and Money, Please event today. They will send out a booklet on October 1<sup>st</sup> for essential care providers; BPR will be listed on their website as non-essential.
  - 1. Ask Timber House Restaurant for a donation or discounted gift certificate. Anyone donating to BPR from this website would be entered into the drawing for the gift certificate.
  - 2. October 6<sup>th</sup> at Palindrome to chat up donors.
  - 3. Future years we could get some good donating dollars.

- d. Discuss District's participation in 2019 Shrimpfest if requested by Emerald Towns Alliance
  - i. We did not receive any comments back from ETA as a group
  - ii. Comments from Commissioner Schindler: ETA does not want to participate in ShrimpFest. There are people out in the community to help, but we don't have the leadership. Schindler is hoping they function in a stewardship/advisory capacity. Schindler thinks we should have the shrimp sales, but not the shrimpfest in 2019.

VIII. New Business

- a. Schedule special meeting to discuss 2019 events/programs
  - i. Wednesday, September 5<sup>th</sup> – 10am to noon
- b. Recap of Art & Wine Fundraiser raised \$700
- c. 2019 LTAC Funding submission
  - i. Susan Lind has submitted grants before
  - ii. Commissioner Schindler to give financial statement to date to Commissioner Graham
  - iii. Motion to have Commissioner Graham submit LTAC funding request to Jefferson County for 2019 by September 7<sup>th</sup>  
The motion was made by Baisch seconded by Coleman  
Ayes: 4 Nays: 0 Absent: 0 Recuse: 0

IX. Public Comments – (Limit 3 minutes)

- a. Commissioner Schindler suggests advertising for additional commissioner. Commissioner Graham will be outreaching to various organizations.

X. Comments from the Commissions/Items for next Agenda

XI. Adjournment at 8:20pm

Next meeting: September 12, 2018