

Jefferson County  
Parks & Recreation District No. 2

Minutes  
December 13, 2017

Meeting opened at approximately 6:00pm

**Roll Call:**

Park and Recreation Commissioners Joy Baisch and Bud Schindler were in attendance. Nichole Brakeman was absent and has stated her interest in resigning from the Parks and Recreation Commission verbally and via email. However, has not provided a letter of resignation.

Three members of the audience introduced themselves: Bill Barnet, Pam Barnet, and Diane Coleman.

Commissioner Baisch motioned to approve the November 8, 2017 minutes, seconded by Commissioner Schindler. The minutes were unanimously approved.

**Agenda Changes:**

Ratification of Belinda Graham's appointment to the Parks and Recreations Commission District No. 2.

**Treasury report:**

Commissioner Schindler provided the following treasury report. The 2018 budget was submitted to the Jefferson County. The Post Office box invoice was paid and cash on hand is now \$733.53. An invoice for insurance is due in March in the amount of approximately \$1,400. Commissioner Schindler suggested requesting a donation from the Emerald Towns Alliance and Commissioner Baisch agreed. Payment of this invoice will be the Commission's priority in January 2018.

In addition, Commissioner Schindler completed the 2017 Census of Government Survey of Local Government Finances - Special Agencies and he will submit it prior to the end of the calendar year.

**Oath of Office:**

Prior to giving the Oath of Office to Belinda Graham, Commissioner Schindler motioned to appoint Belinda Graham to the Parks and Recreation District No. 2, Position No. 2. Commissioner Baisch seconded and the motion was unanimously approved. The Oath of Office was then notarized by Diane Coleman.

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**Board Development/Action Plan:**

The Commission discussed the next steps to develop a short term Action Plan six month to a year to establish goals such as: recruiting new Commissioners, developing funding opportunities, and programming. The Commission reviewed a draft calendar for 2018 which included commission work sessions in addition to the regularly scheduled meetings to work on the Action Plan.

**Website/Email Review:**

Commissioner Graham identified two inactive websites which are both called "Brinnon Parks and Recreation District No. 2." The webmaster of one of the sites has been identified and is willing to assist in transferring administrative rights to the current Commission. In addition, the Commission's Facebook page was last updated in November.

**Brinnon Motel Update:**

The Commission discussed the need for more uses at the Community Center and agreed this should be discussed in more detail as part of the Commission's long range goals.

**Fundraiser ideas:**

The Commissioners and attendees discussed various ideas regarding fundraising and the need to clearly articulate the Commission's vision and programming plans in an effort to put together grant applications for specific events. Commissioner Graham distributed information from the Washington State regarding holding raffles.

**Public Comment:**

Daine Coleman discussed the possibility of the Parks and Recreation District No 2 and Pleasant Harbor Marina hosting public community swim days at the Marina one day a week in the summer. A life guard would be needed. Ms. Coleman stated she was willing to assist the Board in their endeavors.

Pam Barnet discussed ideas regarding life guards.

Bill Barnet stated that the District might consider sending a liaison to the School Board meetings and the key to success might be through the joint use of the facility that exist within the community.

**Closing:** Meeting ended at approximately 7:50pm. The next meeting of the Park and Recreation District No 2 is January 10, 2018 @ 6:30pm at the Brinnon Community Center.