

Brinnon Parks & Recreation District
PO Box 643 Brinnon, WA. 98320
Phone: 360-796-7002 www.brinnonparksandrec.org

August 5, 2020

10:00 am

Special Meeting Agenda
Pleasant Harbor Marina House
308917 US Highway 101
Brinnon, WA 98320

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comment (Limit 3 minutes)
- V. Approval of Minutes
 - a. July 10, 2020
 - b. July 22, 2020
- VI. New Business
 - a. Discuss and consider donating the following Brinnon School PTO: 1) Spin Art Machine, 2) Basketball Hoop, and 3) Chrome table and authorize Commissioners Coleman and Barnet to facilitate transfer
 - b. Discuss and consider terminating of Memorandum of Understanding with Emerald Towns Alliance and authorize Commissioner Graham to sign agreement
 - c. Discuss and consider assigning Rental Agreement for Hjelvik Farm field to Emerald Towns Alliance and authorize Commissioner Graham to sign agreement
 - d. Discuss and consider authorizing donation to Emerald Towns Alliance and authorize Commissioner Beck to facilitate payment
 - e. Discuss and consider approval of Ordinance No. 001-20 Dissolving Jefferson County Parks and Recreation District No. 2
 - f. Discuss and consider retaining an attorney to assist with the dissolution of Jefferson County Parks and Recreation District No. 2 pursuant to RCW 36.69.310 and authorize Commissioner Graham to retain attorney for an amount not to exceed _____.
- VII. Public Comments (Limit 3 minutes)
- VIII. Comments from the Commissions/Items for next Agenda

IX. Adjournment - Next meeting on: General Meeting - August 12, 2020

Item V(a)

Brinnon Parks & Recreation District
PO Box 643 Brinnon, WA. 98320
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June 10, 2020

6:30pm

Regular Meeting Minutes
Brinnon School Library
46 Schoolhouse Rd. Brinnon, WA 98320

- I. Call to Order: 6:32 for our regular meeting
- II. Roll Call: Commissioners Graham, Coleman and Barnet
- III. Approval of Agenda: Motion by Coleman second Barnet, to move item #X to after item #IV. Passed 3-0.
- IV. Public Comment (Limit 3 minutes): None
- V. Approval of Minutes
 - a. June 10, 2020 : Motion by Coleman second Graham to approve. Passed 3-0
- VI. Consent Agenda
 - a. Treasurer Report: None
- VII. Unfinished Business: Tabled items a,b, and d.
 - a. Review, discussion, and action on Cash Receipting Policy
 - b. Brinnon Parks and Rec Recreation Website Needs to Convert to New "Sites" Platform
 - c. Discussion and possible action on impacts of Gov. Inslee's Covid-19 Reopening Phasing Plan to 2020 Programming see attached calendar: Motion by Coleman seconded by Graham to cancel the Wine and Art fundraiser and return the sponsor check which was received. Passed 3-0
 - d. Review Bylaws and Operating Procedures

VIII. New Business: Tabled items a,b,c,and e

- a. Review Endruis letter regarding rate increases and impact to district
- b. Review and discuss email from Hood Canal Adventure regarding a Farm's Market
- c. Brinnon School sign advertising
- d. Enduris Board election authorize Commissioner Graham to vote on behalf of the District: Authorized Commissioner Graham to vote on behalf of the District.
- e. Schedule a special meeting to discuss 2021 programing and budget
- f. Accept the letter of resignation from Jennifer Keitzman and authorize the advertisement for a new Commissioner.: Barnet moved, seconded by Coleman, to accept the letter of resignation and advertise for a new commissioner. Passed 3-0.

IX. Public Comments (Limit 3 minutes)

- X. Comments from the Commissions/Items for next Agenda: Graham opened a discussion about dissolving our Parks and Rec District. The insurance and election are very costly and help is difficult to find. A motion was made by Barnet and seconded by Coleman for a special meeting to discuss disbanding on July 22, @10:00am at Pleasant Harbor House. Passed 3-0. The address is 308917 Hwy 101. Graham will notify the ETA and key people of our intentions.

XI. Adjournment: 7:06

Next meeting on: Special meeting- 10:00am July 22, 2020
General Meeting - August 12, 2020

Brinnon Parks & Recreation District
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July 22, 2020

10:00 am

Special Meeting Minutes
Pleasant Harbor Marina House
308917 US Highway 101
Brinnon, WA 98320

- I. Call to Order : 10:12 am
- II. Roll Call: Commissioners Graham, Coleman, Barnet and guests from ETA Wes and Ruth Dunham and Bill Anstiss
- III. Approval of Agenda: Motion by Barnet and second by Coleman: approval 3-0
- IV. Public Comment (Limit 3 minutes):none
- V. New Business
 - a. Discuss and take possible action to dissolve Jefferson County Parks and Recreation District No. 2: Commissioners all gave their opinions and after much discussion it was decided to proceed with the dissolution process by following the RCWs. We hope to have some Parks and Rec programs and activities taken over by other civic groups in Brinnon. Belinda Graham will still head the ShrimpFest committee.
- VI. Public Comments: Ruth Dunham congratulated Parks and Rec for a job well done. She will take the information back to ETA so they can decide their commitment to the programs and ShrimpFest. Wes Dunham asked exactly are the Parks and Rec expenses. Belinda Graham said that our Enduris insurance was projected to be about \$2500 for next year. We have had grants and sponsors for many of our activities but receive no on-going government financial support (taxes).
- VII. Comments from the Commissions/Items for next Agenda: Coleman moved to continue with the process of Dissolution, Barnet seconded. Approved 3-0 On the agenda for next meeting:1)donate assets to the school PTO 2) Give 50% of monies to school and 50% to ETA 3) Transfer Hjelvik agreement to ETA 3) Nullify agreement with ETA 4) Authorize and submit petition and expenses for dissolution.
- VIII. Adjournment: 11:27

Next meeting on: Special Meeting - August 5, 2020 @10:00am

For attachments: <http://www.brinnonparksandrec.org/resource-center>

ORDINANCE NO. 001-20

**AN ORDINANCE DISSOLVING JEFFERSON COUNTY PARKS AND RECREATION
DISTRICT NO. 2**

WHEREAS, on November 6, 2012, 61.63 percent of the electorate voted in-favor of Proposition No. 1, creating Jefferson County Parks and Recreation District No. 2 “District”; and

WHEREAS, on November 27, 2012 Jefferson County certified the election results; and

WHEREAS, over the next eight years elected and/or appointed community/district volunteers contributed their time and resources to create a number of programs and events for the communities pleasure such as; community swim days, art & wine, computer classes, and ShrimpFest; and

WHEREAS, on July 22, 2020 the Jefferson County Parks and Recreation District No. 2 “District” Commissioners voted to dissolve the District due to increased administrative oversight and increase cost of administrative overhead;

NOW, THEREFORE, BE IT ORDAINED by the Board of Jefferson County Parks and Recreation District No. 2”

Section 1. The Board finds it is in the best public interest to dissolve and to work with other community organizations to provide recreational and community services to Brinnon.

Section 2. The Board will follow RCW 36.69.310 in the Dissolution process.

Section 3. The Board will cease to exist once the RCW 36.69.310 process is completed.

Section 4. The Board will shut down social media accounts which they manage and inform the applicable governmental entities.

DULY PASSED AND ADOPTED this ___day of August, 2020

BOARD OF JEFFERSON COUNTY PARKS AND RECREATION DISTRICT NO. 2

Belinda Graham
Chairperson

Diane Coleman
Member

Pam Barnet
Secretary

Keith Beck
Treasurer