

**Brinnon Parks & Recreation District No.2**  
**PO Box 643 Brinnon, WA. 98320**  
**Phone: 360-796-7002 [www.brinnonparksandrec.org](http://www.brinnonparksandrec.org)**

February 28, 2018

6:30pm

**Work Session Minutes**

Brinnon Community Center, 306144 Highway 101 Brinnon, WA 98320

- I. Call to Order at 6:44pm
- II. Roll Call:
  - a. Present: Commissioners Graham, Baisch and Coleman
  - b. Absent: Commissioner Schindler
  - c. Others in attendance: Joe Baisch and Beverly Clark
- III. Approval of Agenda,
  - a. Motion that the Commission approve the agenda as presented or modified. The motion was made by Baisch seconded by Coleman
  - b. Ayes: 3            Nays: 0            Absent: 1            Recuse:
- IV. Approval of Minutes – None
- V. Public Comment        (Limit 3 minutes)
- VI. New Business
  - a. Motion: That the Commission accept donation from Emerald Town Alliance for \$500.00 and to send them a letter of appreciation. The motion was made by Baisch seconded by Coleman
  - b. Ayes: 3            Nays: 0            Absent: 1            Recuse
  - c. Motion: That the Commission accept donation from Pleasant Harbor Marina for \$300.00 and to send them a letter of appreciation. The motion was made by Baisch seconded by Coleman
  - d. Ayes: 3            Nays: 0            Absent: 1            Recuse
- VII. Work Session
  - a. Strategic Planning – (Discussion only no action to be taken)
    - i. Commissioner’s vision for Parks and Recreation at 1, 3, and 5 year marks
      - a. Next year: Coleman: public input and projects off the ground and implemented. Baisch: structure between P&R and other local organizations, school and civic groups to work in partnership. Graham: create a list of organizations to start a relationship with and get their agendas and attend meetings; same board of five; 2 events and being successful, budget for 2019 with 4 events and continue to build; 3 partnerships with School District, chamber of commerce and

ETA. Beverly Clark: Make a cohesiveness with P&R, so much change over the last couple of years; all the organizations are getting older and new people attending the meetings. Joe Baisch: events: one contra dance; ShrimpFest is a lot of work to put together, need to do smaller events; take advantage of State Parks guests, concert series, school is a commercial kitchen

Commissioner Baisch: to include Quilcene in Brinnon P&R

- b. Need to see how we can apply for LTAC funds
  - c. In 3 years: Beverly: get 2 or 3 events and get them on autopilot, with one larger event (ShrimpFest?), start small and build to keep from failing; Joe Baisch: ShrimpFest being Memorial Day the next bigger time would be Fourth of July. Baisch: back to where we once were, find out all events for all organizations, collaborate so there is always something going on, everyone participates, one group is the organizer. Coleman: keep small, build on events and go from there. Graham: one signature event, good effort for programming for the community (zumba, recreation for our community year around) where the school or community center for young children, adults etc. Not a levy until we can show a success.
  - d. May 14, 2014 meeting created a list of items the community would like to have; have an online survey for community to complete in May
  - e. In 5 years: Graham: where services cannot be afforded by us, contract with county to pay them for services needed. Operate community center, offering more services for the local community. Joe Baisch: Letting Olycap know we would be interested in partnering with them.
  - f. Website updates: Jefferson County Dist 2 vs Brinnon Parks & Recreation District (DBA). We need a logo.
- ii. Strategic Plan components, timeframe, finances, etc.
    - 1. Next meeting talk about strategic plan with a longer meeting
    - 2. Benchmarks for the community to see
  - iii. 2018 event opportunities

VIII. Public Comments – (Limit 3 minutes)

- a. Beverly Clark – question from others regarding election. Will current members have to run at some point? Yes at the end of the terms, 2 and 4 year. Will be on our next agenda. No one applied in 2016.

IX. Comments from the Commission/Items for next Agenda

- a. Date for Strategic Plan
- b. Election

X. Adjournment at 7:55pm

XI. Next meeting: Regular Meeting, March 14<sup>th</sup> at 6:30pm