

Brinnon Parks & Recreation District
PO Box 643 Brinnon, WA. 98320
Phone: 360-796-7002 www.brinnonparksandrec.org

August 14, 2019

6:30pm

Annual Meeting Minutes

Brinnon School Library, 46 Schoolhouse Rd Brinnon, WA

- I. Call to Order at 6:32pm
- II. Roll Call: Commissioners Graham, Barnet, Williamson and Coleman
 - a. Public present: Ruth Dunham, Candy Antiss and Bill Barnet with Keith Beck arriving later in the meeting
- III. Approval of Agenda
 - a. Move item to front: unfinished business 5.a

The motion to approve was made by Coleman seconded by Williamson

Ayes: 4 Nays: 0 Absent: 0 Abstain: 0

IV. Public Comment (Limit 3 minutes)

- I. Approval of Minutes
 - a. June 12, 2019
 - b. July 10, 2019

Extra "E" on June 12th 3.b.ii.7

The motion to approve was made by Barnet seconded by Williamson

Ayes: 4 Nays: 0 Absent: 0 Abstain: 0

II. Consent Agenda

- a. Treasurer Report presented by Graham:
 - i. Cash balance of \$4,480.34
 - ii. Expenses: \$734, received \$140 in revenue
 - iii. Auditors memo to get us ready on google docs
 - iv. Have not received the final close out for ShrimpFest as of yet
 1. ATM income of \$80 was made payable to BPR instead of ETA
 2. Approximate ending \$12k with BPR to receive 50%

The motion to approve was made by Coleman seconded by Williamson

Ayes: 4 Nays: 0 Absent: 0 Abstain: 0

- b. Schedule special meeting to discuss 2020 budget in September or October

V. Unfinished Business

- a. Presentation by Brinnon Blue Bills regarding request for financial assistance for World Vision Program membership which provides needy families and non-profits with household items and business supplies

For attachments: <http://www.brinnonparksandrec.org/resource-center>

- i. Ruth & Candy presented the ESP (Essential Supplies Program) and how they work with World Vision delivering donations for community
- ii.

Approve \$300 donation

The motion to approve was made by Graham seconded by Barnet

Ayes: 4 Nays: 0 Absent: 0 Abstain: 0

- b. Kayaking with Hood Canal Adventures presented by Graham
 - i. Getting ready to have the 2nd phase in September, working on flyer with Christina
 - ii. spring was \$360 of the \$1k budget
- c. Update on Art & Wine Fundraiser
 - i. Sold out!
 - ii. Number of requests from people would like it later then 4-6pm because of work
 - iii. If we do another and maybe have at Whitney Gardens
 - 1. Keith Beck indicated that this would have more expenses

The motion to approve was made by Coleman seconded by Barnet

Ayes: 4 Nays: 0 Absent: 0 Abstain: 0

- d. Update on Community Swim Days
 - i. Alicia or Brittany will give us an update at the end of the project in person

The motion to approve was made by Barnet seconded by Coleman

Ayes: 4 Nays: 0 Absent: 0 Abstain: 0

- e. Joint venture for walking/running program with Brinnon School District (BSD)/Oyster Run (hold until new school year)

VI. New Business

- a. Letter of Interest from Keith Beck, Position 1

The motion to install Keith Beck, JCPR2, position 1 was made by Barnet seconded by Williamson

Ayes: 4 Nays: 0 Absent: 0 Abstain: 0

Graham swore Keith Beck into position 1 and notarized by Coleman

- b. Selection Officers -

- i. Chairperson

The motion to nominate Graham as Chairperson was made by Barnet seconded by Williamson

Ayes: 5 Nays: 0 Absent: 0 Abstain: 0

- ii. Vice-chairperson

The motion to nominate Barnet as Vice-Chairperson was made by Williamson seconded by Coleman

Ayes: 5 Nays: 0 Absent: 0 Abstain: 0

- iii. Treasurer

The motion to nominate Beck as Treasurer was made by Williamson seconded by Coleman

Ayes: 5 Nays: 0 Absent: 0 Abstain: 0

iv. Secretary

The motion to nominate Williamson as secretary was made by Barnet seconded by Coleman

Ayes: 5 Nays: 0 Absent: 0 Abstain: 0

The motion to get donation or inquire from World Vision for laptop for secretary was made by Barnet seconded by Coleman

Ayes: 5 Nays: 0 Absent: 0 Abstain: 0

c. Schedule special meeting in September or October to discuss 2020 programs/events and budget

i. Regular and special meeting on September 4th

1. Events for 2020

2. ETA - discuss BPR and ETA combining with separate entities until other locals can become involved - part time residents. Would allow each of us for more flexibility, could be short term. Losing ETA all together not good for community. BPR would need to get seed money for ShrimpFest event.

a. Beck asked if other local non-profits could take over ETA

d. Notice from auditor that there was an increase in audit

e. **NOTICE:** Brinnon Parks and Recreation will be hosting Art & Wine fundraiser on August 21st from 4-6pm at PHM. Therefore, between these dates/times all commissioners may be present in one location for the event located at PHM. During this time commissioners may discuss items related to the event.

f. **NOTICE:** Commissioners will be at book club on August 19th at Carol Danielson's residence. Therefore, all commissioners may be present in one location for the event. During this time commissioners may discuss items related to the event.

VII. Public Comments (Limit 3 minutes)

- a. Bill Barnet is impressed with what BPR has gotten done, more energy and staying on task. Likes the idea of consolidating some of the non-profits.

VIII. Comments from the Commissions/Items for next Agenda

IX. Adjournment at 7:57pm

Next meeting on: September 4th, 2019 at Brinnon School Library @ 6:30pm