

Brinnon Parks & Recreation District
PO Box 643 Brinnon, WA. 98320
Phone: 360-796-7002 www.brinnonparksandrec.org

April 8, 2020

6:30pm

Minutes for Regular Meeting & Joint Meeting with Emerald Towns Alliance

Zoom Video Meeting:

<https://us04web.zoom.us/j/388290384?pwd=Wmh2YmVYKzBJRmNBRHFCZU5Bb216dz09>

Meeting ID: 388 290 384

Password: 464009

If you would like a link sent to you contact bgraham@brinnonparksandrec.org

- I. Call to Order: The meeting was called to order at 6:32
- II. Roll Call: Those present were Commissioners Graham, Coleman, Beck and Barnet. Guests include Bill and Candy Anstiss, Rhonda and Bill Burell, Phil Thenstedt and Bill Barnet.
- III. Approval of Agenda: It was decided we would change the order and discuss Unfinished Business first.
- IV. Public Comment (Limit 3 minutes) none
- V. Approval of Minutes: Motion to approve the minutes made by Beck and seconded by Coleman. Unanimous approval.
 - a. March 11, 2020
- VI. Consent Agenda
 - a. Treasurer Report : Available balance YTD \$8195.39
- VII. Unfinished Business
 - a. ShrimpFest 2020
 - i. ShrimpFest 2020 discussion with Emerald Towns Alliance
 1. How or whether to proceed - timing to make a decision. Everyone present was able to express opinions about how we proceed with Shrimpfest. All thought we should cancel and look forward to 2021.
 2. Shrimp processing cancel for 2020? Budget impact?
 3. Permits - timing
 - a. Event
 - b. Vendors (including VFW)
 4. Insurance - timing
 5. Other issues
 - ii. LTAC Update and consideration of agreement (Graham) We will not give the \$15,000 but will reallocate the funds.

- b. Update on Point Whitney Access Redevelopment Project (Boat Ramp) They want to leave the boat ramp at the current grade. We will seek a letter of support from the tribe (Jeff Johns and 3 others) and what Fish and Wildlife recommends. Diane thought the Tribal Centers may be closed.
- c. Labor and Industries Update (Coleman): Our business and L&I (for volunteers) licenses are in place. Belinda said we have two volunteers, Lisa Solvang and John Nurenburg need to be logged in.
- d. Programs
 - i. Knitting Circle (Graham) Second Sunday of Monday 1:00pm - 3:00pm @ Brinnon Community Center (On hold): May meet via Zoom
 - ii. Hiking Program (Graham) Thursday, May 7, 2020 6:00pm - 8:00pm @ Brinnon Community Center Reschedule to a time in June
 - iii. Mushrooming Program - Thursday, September 10, 2020 6:00pm - 8pm @ Brinnon Community Center (Graham) We will have a sign up for 18-25 people
 - iv. Hunting Program (Beck) Should be in Sept. or Oct.
 - v. Fishing Program (Beck) May try to do a fly fishing course.
 - vi. Summer Computer Class Brinnon Community Center (Graham) John Nurenberg will teach the course. Flyers will be created.
 - vii. Art & Wine: This will be on Thursday the 20th of August perhaps.
- e. Discussion of Procurement Policy and Cash Receipting Policy: Postponed to the next meeting.
- f. Brinnon Parks and Rec Recreation Website Needs to Convert to New "Sites" Platform: John Nurenberg will help with this.

VIII. New Business

- a. Annual Reporting
 - i. Employee Compensation (Completed by Graham 3/20) Done
 - ii. JLARC Public Records Data Collection (Barnet due April or September) Done
 - iii. Annual Filing Tax Return (Coleman due June) Diane will do this.
 - iv. Annual State Audit (Beck) due May the 23rd or 29th Kieth will sign onto the Washington State website.

IX. Public Comments (Limit 3 minutes)

Comments from the commissioners/items for the next agenda: Suggestion to transfer some of our advertising money to another cause like the Garden Club or some group in the community. Suggestion to send a campaign to volunteers on Mail Chimp notifying them of our decisions and thanking them. Received letter from Dept. of Revenue. See attached letter.

X. 7:06 Adjournment

Next meeting on: General Meeting - May 13, 2020

For attachments: <http://www.brinnonparksandrec.org/resource-center>



STATE OF WASHINGTON
DEPARTMENT OF REVENUE



00000000 145 5495-00 61700074

1045
JEFFERSON COUNTY PARKS AND RECREATION DISTRICT NO
2
BRINNON PARKS AND RECREATION
PO BOX 643
BRINNON WA 98320-0643

March 23, 2020
Letter ID: L0012794044
Account ID: 604-587-669
Account Type: Excise Tax
Annual period ending 12/31/2019

Dear Taxpayer,

You may have recently received a postcard about the upcoming due date for annual filers, our apologies for any inconvenience this may have caused. Those postcards were finalized and mailed prior to realizing the full magnitude of the COVID-19 pandemic.

Extending the Annual Filing Tax Return Due Date

We are committed to helping Washington businesses that cannot file or pay their taxes on time due to the COVID-19 outbreak. As a result, the Department of Revenue is extending the 2019 annual business tax return filing due date to **June 15, 2020**.

What other types of assistance available for you?

Since Governor Inslee declared a state of emergency in response to new cases of COVID-19 on February 29, 2020, it allows the agency more flexibility in working with impacted businesses. Businesses who find themselves unable to make the extended June 15, 2020 due date may qualify for filing extensions or late payment penalty waivers. Learn more at dor.wa.gov/taxrelief.

How can you get an extension or penalty waiver?

Businesses can request an extension or penalty waiver by one of the following options:

- Send a secure email in their **My DOR** account. For the message topic, select **Extension Request** or **Penalty Waiver**.
- Call Revenue's customer service staff at 360-705-6705, Monday through Friday 8 a.m. to 5 p.m.

We realize the impacts that COVID-19 is having on businesses, family and friends. We hope these actions that we can offer under our authority are helpful.

Taxpayer Account Administration Division
PO Box 47476 Olympia, WA 98504-7476

g4/0036