

**Brinnon Parks & Recreation District**  
**PO Box 643 Brinnon, WA. 98320**  
**Phone: 360-796-7002 [www.brinnonparksandrec.org](http://www.brinnonparksandrec.org)**

January 22, 2020

6:30pm

**Special Meeting Minutes**  
Brinnon Community Center

- I. Call to Order at 6:35pm.
- II. Roll Call Commissioners Graham, Beck and Barnet. Also present: Candy and Bill Anstiss, Bill Barnet, Phil Thenstedt, Cecile Kulp, and Alicia Simmons
- III. Approval of Agenda  

The motion was made by Barnet and seconded by Beck. Motion passed unanimously.
- IV. Public Comment (Limit 3 minutes)None
- V. Work Session for ShrimpFest 2020 (therefore informal)
  - a.Event overview from Belinda Graham
    1. Reviewed our mission statement
    2. Reviewed items our grant money will cover
    3. Explained our new insurance and volunteer identity-theft coverage
  - b.Sponsorship update from Keith Beck
    1. Has spoken to many citizens and has papers going out.
    2. Need deadline for Fiord Magazine so sponsors names can be included in the marketing ad.
    3. Sponsors need reminders of what they gave last year.
  - c.Logistics update from Belinda Graham
    1. First meeting will be in February
    2. Wes working on layout>moving sales booth deeper into the event
    3. Will be looking for a place to position a smaller stage
    4. Looking for activities to keep folks busy while they are there
    5. Looking for a face painter
  - d.Vendor update from Belinda Graham /Candy Anstiss
    1. 7 specialty vendors/ 5 food vendors has signed up
  - e.Entertainment update from Belinda Graham/Rhonda Burell
    1. Carole is calling new groups
    2. 2 are returning from last year The Tropics and Kalen Wolf
    3. Belinda is working on two more Low Wire and Blue Grass
  - f.Parking/Traffic/Signage update from
    1. Keith will be the lead and recruit helpers from Quilcene HS
    2. We will train the volunteers
    3. (ATM same terms as last year)
  - g.Advertising/Marketing update from Diane Coleman / Phil Thenstedt

- 1. Missy from the GD will help
- h. Shrimp Processing update from Diane Coleman / Mike & Eloise Langenbach
  - 1. Have to wait for the date but hope for the last week in April, Fri. & Sat.
- i. ShrimpFest Booth update from Pam Barnet
  - 1. Penny Coyner will be the lead.
  - 2. Phil, Penny and Pam will check the inventory
  - 3. Phil will help program the squares to manage the inventory
- j. Ticket Booth update from Belinda
  - 1. Pam suggested Susan Lind as lead after consulting Judy Hart
- k. Volunteer update from Pam Barnet
  - 1. Debbie Charron and Penny Coyner will be community leads
- l. Consider providing Murrays's 38th Annual Salmon Derby with 2 - family four packs entries into the event Motion made by Beck and seconded by Barnet to give \$20. Passed unanimously

Kid Zone: Alicia reported that the Bounce House will return. The Boy Scouts will have a Raingutter Regatta and may get a donation of wood for boats from Home Depot. Check with Clallam County about miniature golf activity.

- VI. Unfinished Business
    - a. Consideration to Appoint Pam Barnet Secretary  
Motion by Graham and seconded by Beck to appoint Passed
    - b. Parks and Recreation District Insurance Discussion/Consideration - Adopt Resolution 2020 Motion made by Beck and seconded by Barnet authorizing membership with Enduris Insurance. The whole board signed.
  - VII. Public Comments (Limit 3 minutes) Bill Barnet will help with signage and flyers
  - VIII. Approval of Minutes..... Continued to Feb. 12th.  
January 8, 2020
  - IX. Comments from the Commissions/Items for next Agenda..
    - a. Keith has a connection for work release workers who would help set up and take down ShrimpFest
    - b. For a successful fest, everyone needs to do their share.
  - X. Adjournment 7:50.
- Next meeting on: February 12, 2020